



MAILAM Engineering College

Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai
Accredited by NBA, NAAC with "A" Grade & TATA Consultancy Services

MEC/FRP/2024-25/077

Date:23/04/2025

FEE REFUND POLICY 2025 – 2026

In Compliance with UGC (Redressal of Grievances of Students) Regulations, 2023

Mailam Engineering College (MEC) considers the request for cancellation of admission / withdrawal if the request is made in line with the following:

If the student chooses to withdraw from the program in which he / she is enrolled, the refund of the paid fees will be made as per the following UGC guidelines:

- a. Notwithstanding anything contained in any guidelines / prospectus / notification / schedule, a full refund of fees shall be made by the Mailam Engineering College (MEC) on account of all cancellations of admissions / migrations of students up to 30 September 2025 and with a deduction of not more than Rs.1,000/-, as a processing fee, up to 31 October 2025.
- b. For any admission schedule extending / commencing beyond / after 31 October 2025, the provisions contained in the UGC Notification issued in October 2018 on Refund of Fees and Non-Retention of Original Certificates shall apply as given below:

Category	Percentage of Refund of Fee	Point of time when notice of withdrawal of admission is received in the HEI
1	100%	15 days or more BEFORE the formally notified last date of admission
2	90%	Less than 15 days BEFORE the formally notified last date of admission
3	80%	15 days or less AFTER the formally notified last date of admission
4	50%	30 days or less, but more than 15 days AFTER formally notified the last date of admission
5	0%	More than 30 days AFTER formally notified last date of admission

...2/-



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The MEC is in 100% compliance with the above fee refund policy.




Dr. R. Rajappan

Principal

Dr. R. RAJAPPAN, Ph.D.,
PRINCIPAL

Mailam Engineering College,
Mailam - 604 304, Villupuram (Dt.).

Copy to:

1. HoD's - Mech./Civil/CSE/ECE/EEE/IT/AI&DS/CSBS/MBA/MCA/S&H
2. Administrative Officers (Admin. / Admission)
3. Asst. Managers (Admin / HR)
4. T & P Cell / Exam Cell / Library
5. Principal File
6. IQAC

1. Copy submitted to the Director for kind information.
2. Copy submitted to the Chairman for kind information.

